



SURVEY MONKEY

Integration Guide

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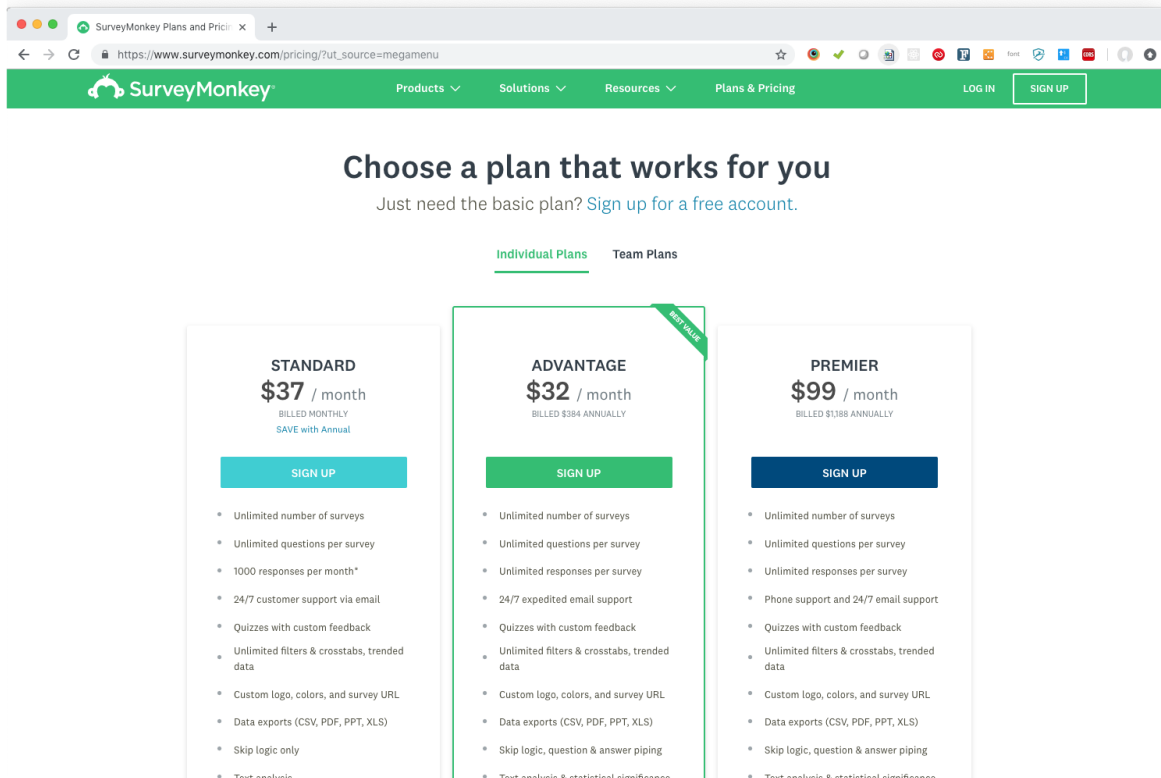
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Survey Monkey

Survey Monkey is a popular online survey tool. For more information on Survey Monkey, please visit the Survey Monkey website at <http://www.surveymonkey.com>

Purchase Survey Monkey License

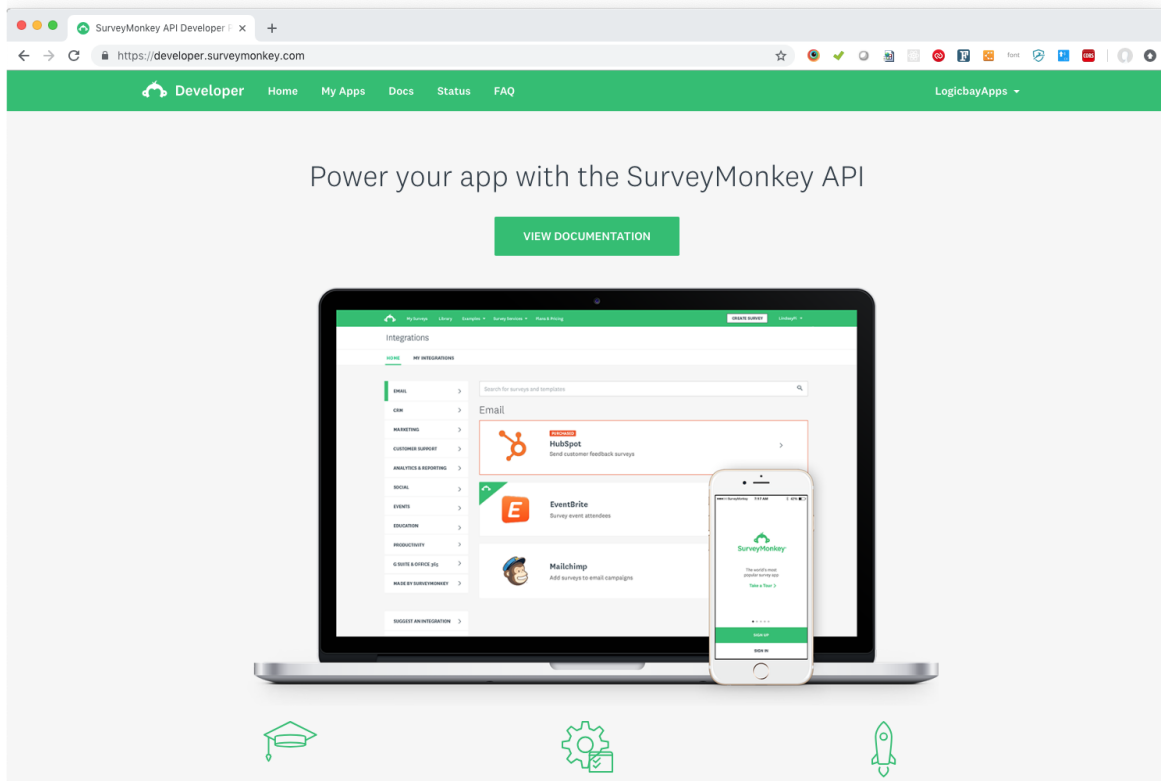
On the Survey Monkey website, follow directions to purchase a license. As of the writing of this document, the Signup button is located at the top of the menu bar and the Premier option is required in order to integrate with Performance Center¹.



¹ LogicBay is not affiliated with Survey Monkey. The license models and web site may change over time. Premier is required since LogicBay requires custom variable support in surveys.

Access the Developer Website

Access the developer website for survey monkey. <http://developer.surveymonkey.com>

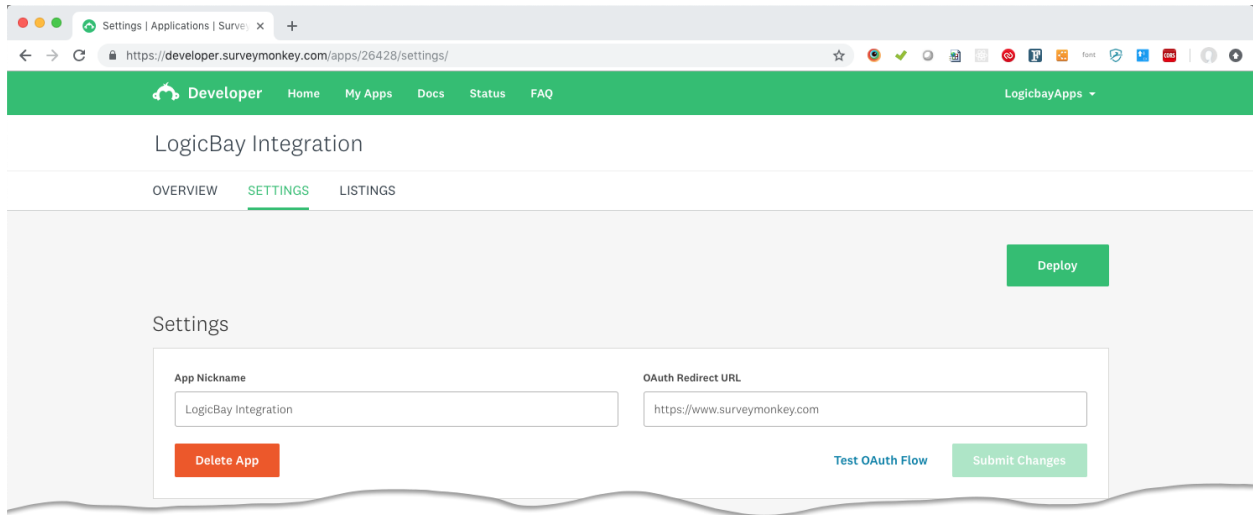


Log into Survey Monkey. Then click the “My Apps” button.

5. Record the value for Client ID and Secret. You can click the eye icon to expose the Secret text.
6. Log a Help Desk ticket with LogicBay and provide these two values. Email helpdesk@logicbay.com

7. Click on the **Settings** tab. Enter the following value in the **OAuth Redirect URL**

<https://n1z02nb1t3.execute-api.us-east-1.amazonaws.com/poc/redirectapi/manageapps>



8. Scroll to the bottom of the page and click on the following scopes and then click the **Update Scopes** button.

NOTE: If you change scopes for your application you will need to re-authenticate all users to access new scopes.

⊗	Create/Modify Collectors	Not Requested	🔒	View Collectors	Required
⊗	Create/Modify Surveys	Not Requested	🔒	View Surveys	Required
⊗	Create/Modify Contacts	Not Requested	🔒	View Contacts	Required
🔒	Create/Modify Webhooks	Required	🔒	View Webhooks	Required
⊗	Create/Modify Responses	Not Requested	🔒	View Responses	Required
🔒	View Response Details	Required	⊗	View Library Assets	Not Requested
🔒	View Users	Required	⊗	View Groups	Not Requested
⊗	Modify Groups	Not Requested	⊗	View Workgroups	Not Requested
⊗	Create/Modify Workgroups	Not Requested	⊗	View Workgroup Members	Not Requested
⊗	Create/Modify Workgroup Members	Not Requested	⊗	View Roles	Not Requested
⊗	Create/Modify Roles	Not Requested	⊗	View Workgroups Shared Resources	Not Requested
⊗	Create/Modify Workgroups Shared Resources	Not Requested			

[Update Scopes](#)

Create Survey








In Survey Monkey, <https://www.surveymonkey.com>, you can create one or more surveys. Use Survey Monkey help and support to learn how to use Survey Monkey².

You do not create one survey for each class. Instead, you create one survey that all classes use. You may choose to create several different surveys for different class types, so long as it is understood that multiple courses use the same survey.

Add Custom Variables

Custom variables are passed to the survey when the survey is launched. The variables identify the class, the instructor, the user, etc. The variables also contain a special tag that LogicBay uses to verify the survey results are real³.

Use Survey Monkey help and support to learn how to add custom variables. An example is shown below.

	LOGIC 
	< CUSTOM VARIABLES 
	+ NEW CUSTOM VARIABLE
	lb_uid >
	lb_objtype >
	lb_campusid >
	lb_objid >
	lb_tag >

² LogicBay does not support Survey Monkey as a product. For any questions on how to use Survey Monkey, please use the online documentation or contact Survey Monkey support.

³ Hackers or bots could potentially attempt to provide fake results. The token ensures LogicBay knows the result are from a real user.

The following tags are required and must be added to each survey.

Tag Name	Value passed to Survey Monkey
lb_tag	Validation Tag
lb_campusid	Campus Id
lb_objid	Class Id
lb_objtype	Object Type
lb_uid	User Id

You may also choose to include optional variables about the user

Tag Name	Value passed to Survey Monkey
lb_uln	User Last Name
lb_ufn	User First Name
lb_uem	User Email
lb_uun	User Username
lb_uempid	User Employee Id
lb_uid	User Id

And the class

Tag Name	Value passed to Survey Monkey
lb_clcd	Class code
lb_cllid	Location id
lb_cltl	Class title
lb_clinstrfn	Instructor first name
lb_objid	Class id
lb_clccd	Course code
lb_clinstrln	Instructor last name
lb_clinstrid	Instructor id
lb_clln	Location

Add Web Link Collector

After the survey is complete and ready, create a collector using a web link. This is required by the integration since LogicBay will email the link to students. Use Survey Monkey help and support to learn how to create a collector.

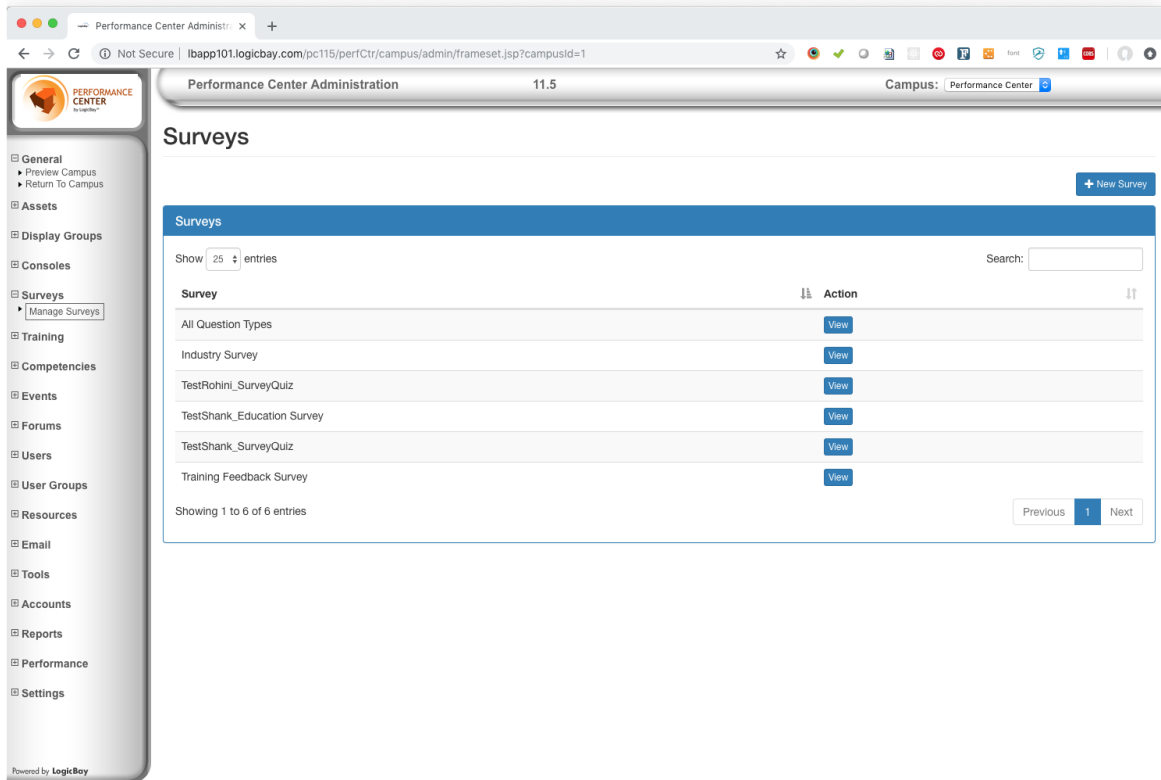
Performance Center

Create Application

Similar to Survey Monkey, an application must be setup for Survey Monkey by LogicBay. LogicBay will use the client ID and secret you provided to create the Survey Monkey application.

Create Survey

Once LogicBay has setup the application, you create the Survey in the administration console.



1. Click the **New Survey** button to start a new survey.

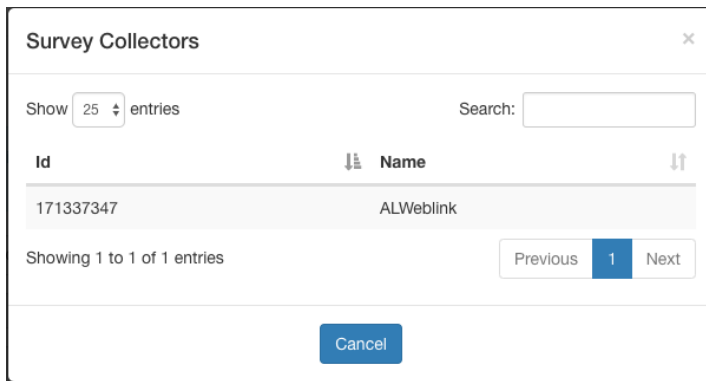
The screenshot shows the 'Survey Properties' dialog box. At the top right, there is a 'New' button. Below it are 'Save', 'Cancel', and 'List' buttons. A light blue banner contains two informational messages: 'Required Custom Variables must be included in the survey.' and 'Additional User Custom Variables and Object Custom Variables can be included in the survey.' The main form has the following fields: '*Survey Target:' with a dropdown menu set to 'CLASS'; '*Survey Id:' with a dropdown menu set to 'None' and an ellipse button to its right; '*Name:' with an empty text input field; and '*Weblink URL:' with an empty text input field. Below these fields are three buttons: 'Preview', 'Edit', and 'Refresh'. At the bottom, there is an '*Active:' checkbox which is checked.

2. Click on the ellipse button next to the Survey Id field. This will open a dialog where you can select the Survey Monkey survey.

The screenshot shows the 'Surveys' dialog box. At the top right, there is a close button (X). Below it, there is a 'Show' dropdown set to '25' and 'entries', and a 'Search:' text input field. The main area contains a table with two columns: 'Id' and 'Name'. The table lists 13 survey templates. At the bottom, there is a 'Showing 1 to 13 of 13 entries' label, a pagination control with 'Previous', '1', and 'Next' buttons, and a 'Cancel' button.

Id	Name
129234248	University Instructor Evaluation Template
129931588	Customer Satisfaction Survey Template
131884053	AL_SURVEY
133695543	TestShank_SurveyQuiz
133939978	TestShank_Education Survey
151197181	STA Course Survey for LogicBay
151777279	Education Survey Test
153019692	Industry Survey
153595023	All Question Types
154530589	TestRohini_SurveyQuiz
155055293	Training Feedback Survey
162070330	Test Logicbay Survey Ignore 11.5
162440305	Test Aloha Survey

3. Click on the survey. Another dialog will open showing the collectors associated with the survey.

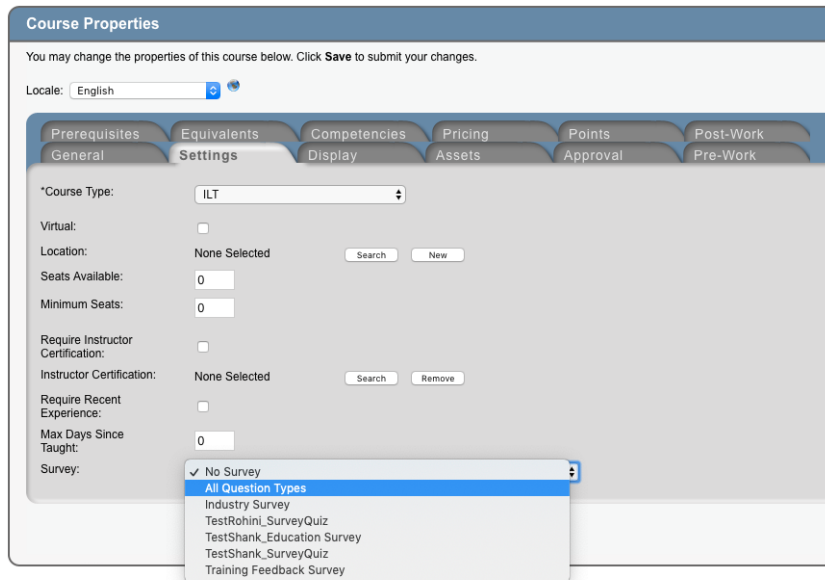


4. Select the weblink collector you created for this survey.

5. Save the survey.

Add Survey to Instructor-Led Course

Once you have created the survey in Performance Center, you can link the survey to a course using the course properties. Click on the **Settings** tab and select the survey from the list.



The screenshot shows the 'Course Properties' interface. At the top, there's a header 'Course Properties' and a sub-header 'You may change the properties of this course below. Click **Save** to submit your changes.' Below this, there's a 'Locale' dropdown set to 'English'. A navigation bar contains tabs: 'Prerequisites', 'Equivalents', 'Competencies', 'Pricing', 'Points', 'Post-Work', 'General', 'Settings', 'Display', 'Assets', 'Approval', and 'Pre-Work'. The 'Settings' tab is active. The main content area has several fields: '*Course Type:' (ILT), 'Virtual:' (checkbox), 'Location:' (None Selected), 'Seats Available:' (0), 'Minimum Seats:' (0), 'Require Instructor Certification:' (checkbox), 'Instructor Certification:' (None Selected), 'Require Recent Experience:' (checkbox), 'Max Days Since Taught:' (0), and 'Survey:' (No Survey). A dropdown menu is open for the 'Survey' field, showing a list of survey options: 'No Survey' (checked), 'All Question Types', 'Industry Survey', 'TestRohini_SurveyQuiz', 'TestShank_Education Survey', 'TestShank_SurveyQuiz', and 'Training Feedback Survey'.

Once the survey has been added, any student that completes an ILT class will receive the survey link via email.

Outstanding Survey Widget

A widget can be added to the console to inform the student if outstanding surveys exist for them. If the student does not have any pending surveys, the widget will not display. Please contact the LogicBay Help Desk to add this widget to a console.

Outstanding Team Surveys

A new asset page exists to allow a manager to view all students on the selected team that has incomplete surveys. Please contact the LogicBay Help Desk to add this page to your campus.

Survey Status by Instructor

A new asset page exists to allow an administrator or instructor to view a pie chart of completed surveys for a selected course or class. Please contact the LogicBay Help Desk to add this page to your campus.

Survey Results

Survey results are available in Survey Monkey. The custom values can be used to filter results by specific course, class, instructor, user, etc.