SURVEY MONKEY

Integration Guide

Table of Contents
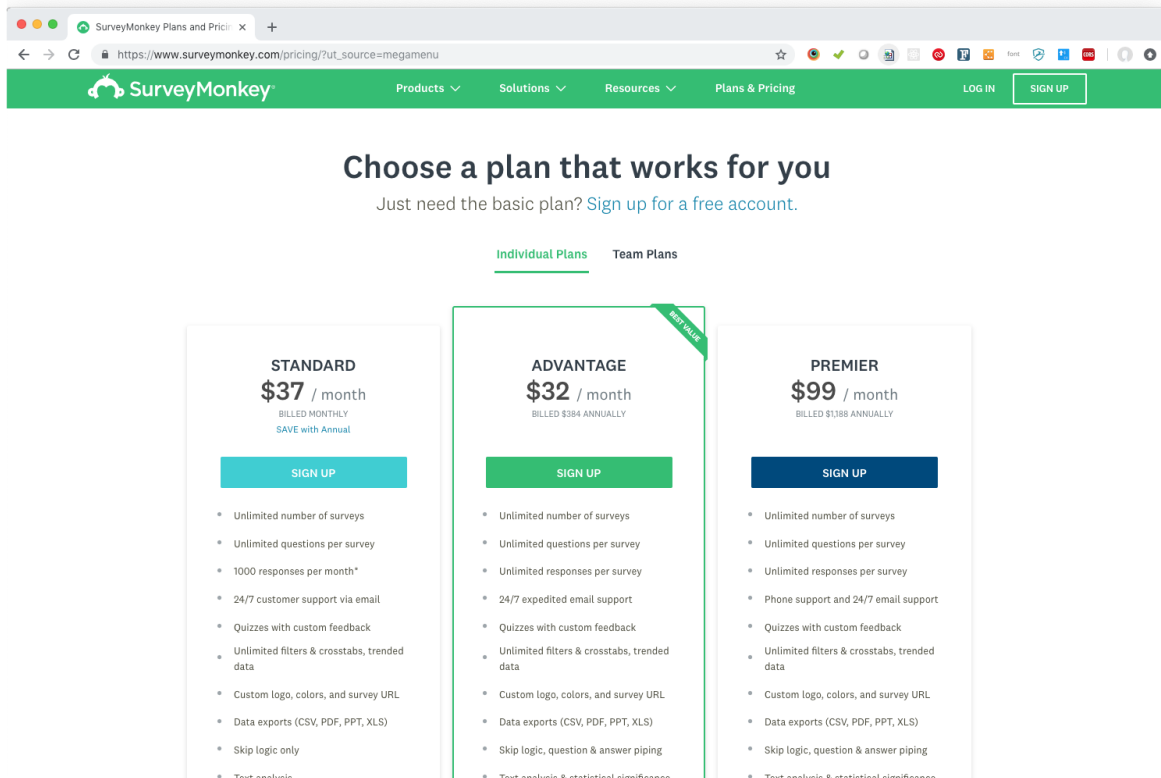
Survey Monkey

Survey Monkey is a popular online survey tool. For more information on Survey Monkey, please visit the Survey Monkey website at http://www.surveymonkey.com
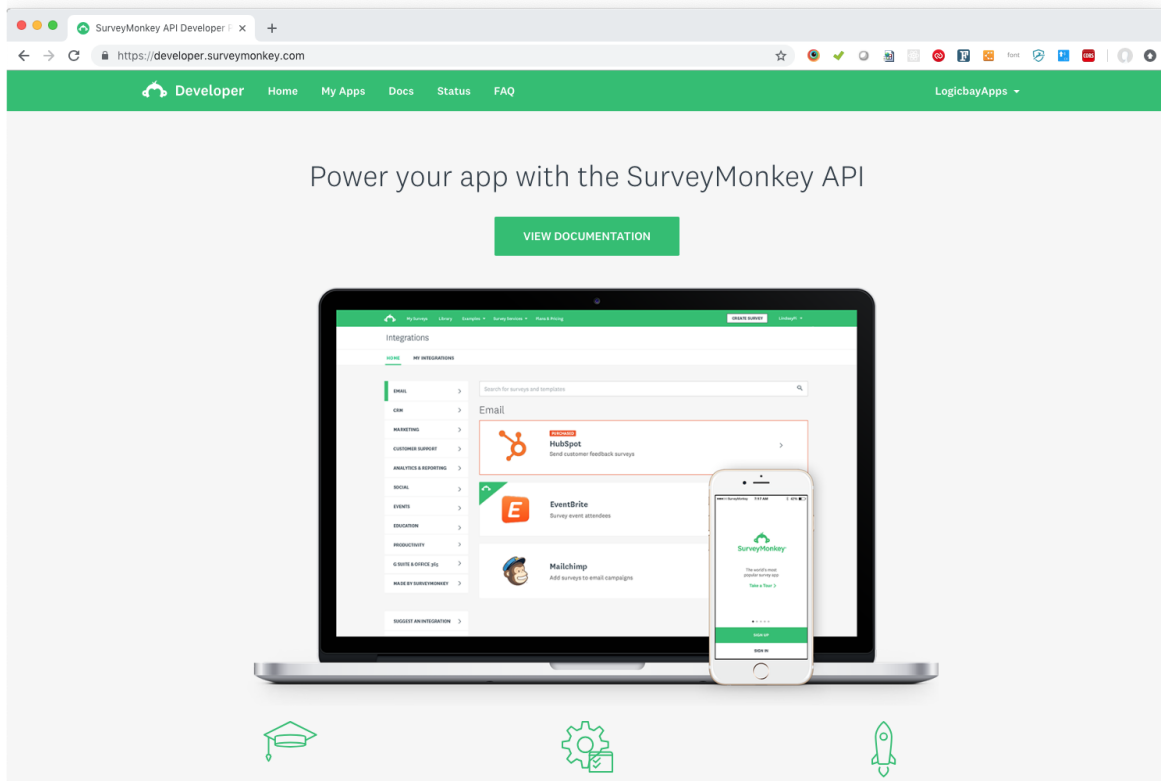
Purchase Survey Monkey License

On the Survey Monkey website, follow directions to purchase a license. As of the writing of this document, the Signup button is located at the top of the menu bar and the Premier option is required in order to integrate with Performance Center[1].

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[1] LogicBay is not affiliated with Survey Monkey. The license models and web site may change over time. Premier is required since LogicBay requires custom variable support in surveys.

Access the Developer Website
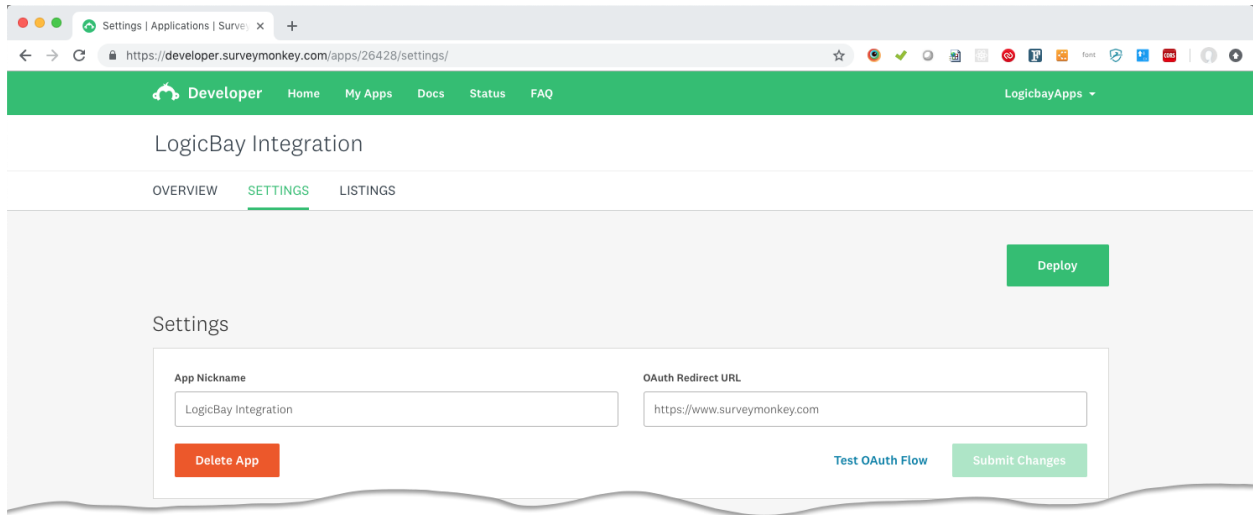Access the developer website for survey monkey. http://developer.surveymonkey.com

Log into Survey Monkey. Then click the "My Apps" button.

Create an Application

1. Click on the "Add a new App" button to add a new application.

2. Give the application a name. The name does not matter; however, it is used to identify the integration with the Performance Center. You can use the campus name, or a generic name like "LogicBay Integration."
3. Select the option to create a **Private App**.
4. Click the **Create App** button.

5. Record the value for Client ID and Secret. You can click the eye icon to expose the Secret text.
6. Log a Help Desk ticket with LogicBay and provide these two values. Email helpdesk@logicbay.com

7. Click on the **Settings** tab. Enter the following value in the **OAuth Redirect URL**

https://n1z02nb1t3.execute-api.us-east-1.amazonaws.com/poc/redirectapi/manageapps

8. Scroll to the bottom of the page and click on the following scopes and then click the **Update Scopes** button.

NOTE: If you change scopes for your application you will need to re-authenticate all users to access new scopes.

⊘ Create/Modify Collectors	Not Requested	🔓	**View Collectors**	Required
⊘ Create/Modify Surveys	Not Requested	🔓	**View Surveys**	Required
⊘ Create/Modify Contacts	Not Requested	🔓	**View Contacts**	Required
🔓 **Create/Modify Webhooks**	Required	🔓	**View Webhooks**	Required
⊘ Create/Modify Responses	Not Requested	🔓	**View Responses**	Required
🔓 **View Response Details**	Required	⊘	View Library Assets	Not Requested
🔓 **View Users**	Required	⊘	View Groups	Not Requested
⊘ Modify Groups	Not Requested	⊘	View Workgroups	Not Requested
⊘ Create/Modify Workgroups	Not Requested	⊘	View Workgroup Members	Not Requested
⊘ Create/Modify Workgroup Members	Not Requested	⊘	View Roles	Not Requested
⊘ Create/Modify Roles	Not Requested	⊘	View Workgroups Shared Resources	Not Requested
⊘ Create/Modify Workgroups Shared Resources	Not Requested			**Update Scopes**

Create Survey

In Survey Monkey, https://www.surveymonkey.com, you can create one or more surveys. Use Survey Monkey help and support to learn how to use Survey Monkey[2].

You do not create one survey for each class. Instead, you create one survey that all classes use. You may choose to create several different surveys for different class types, so long as it is understood that multiple courses use the same survey.

Add Custom Variables

Custom variables are passed to the survey when the survey is launched. The variables identify the class, the instructor, the user, etc. The variables also contain a special tag that LogicBay uses to verify the survey results are real[3].

Use Survey Monkey help and support to learn how to add custom variables. An example is shown below.

LOGIC	?
< CUSTOM VARIABLES	?
⊕ NEW CUSTOM VARIABLE	
lb_uid	>
lb_objtype	>
lb_campusid	>
lb_objid	>
lb_tag	>

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[2] LogicBay does not support Survey Monkey as a product. For any questions on how to use Survey Monkey, please use the online documentation or contact Survey Monkey support.

[3] Hackers or bots could potentially attempt to provide fake results. The token ensures LogicBay knows the result are from a real user.

The following tags are required and must be added to each survey.

Tag Name	Value passed to Survey Monkey
lb_tag	Validation Tag
lb_campusid	Campus Id
lb_objid	Class Id
lb_objtype	Object Type
lb_uid	User Id

You may also choose to include optional variables about the user

Tag Name	Value passed to Survey Monkey
lb_uln	User Last Name
lb_ufn	User First Name
lb_uem	User Email
lb_uun	User Username
lb_uempid	User Employee Id
lb_uid	User Id

And the class

Tag Name	Value passed to Survey Monkey
lb_clcd	Class code
lb_cllid	Location id
lb_cltl	Class title
lb_clinstrfn	Instructor first name
lb_objid	Class id
lb_clccd	Course code
lb_clinstrln	Instructor last name
lb_clinstrid	Instructor id
lb_clln	Location

Add Web Link Collector
After the survey is complete and ready, create a collector using a web link. This is required by the integration since LogicBay will email the link to students. Use Survey Monkey help and support to learn how to create a collector.
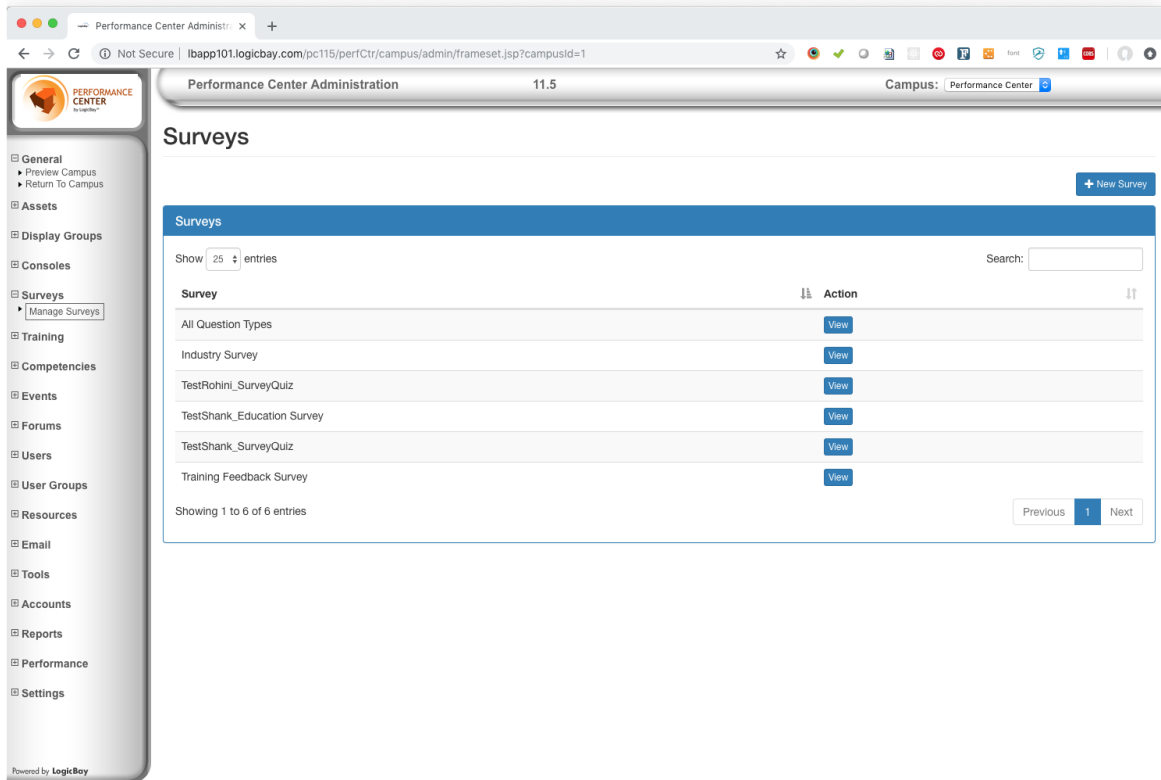
Performance Center
Create Application
Similar to Survey Monkey, an application must be setup for Survey Monkey by LogicBay. LogicBay will use the client ID and secret you provided to create the Survey Monkey application.

Create Survey
Once LogicBay has setup the application, you create the Survey in the administration console.

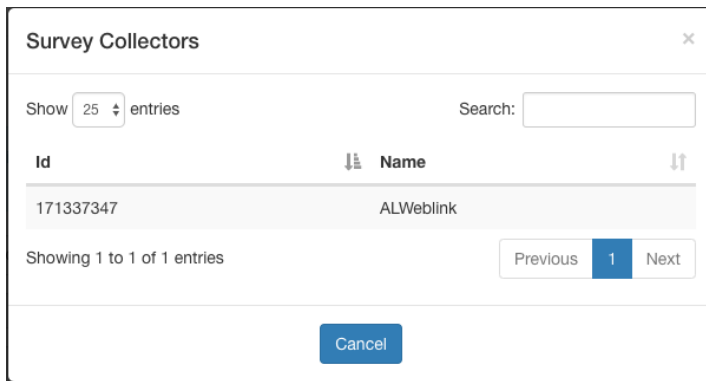1. Click the **New Survey** button to start a new survey.

2. Click on the ellipse button next to the Survey Id field. This will open a dialog where you can select the Survey Monkey survey.

3. Click on the survey. Another dialog will open showing the collectors associated with the survey.

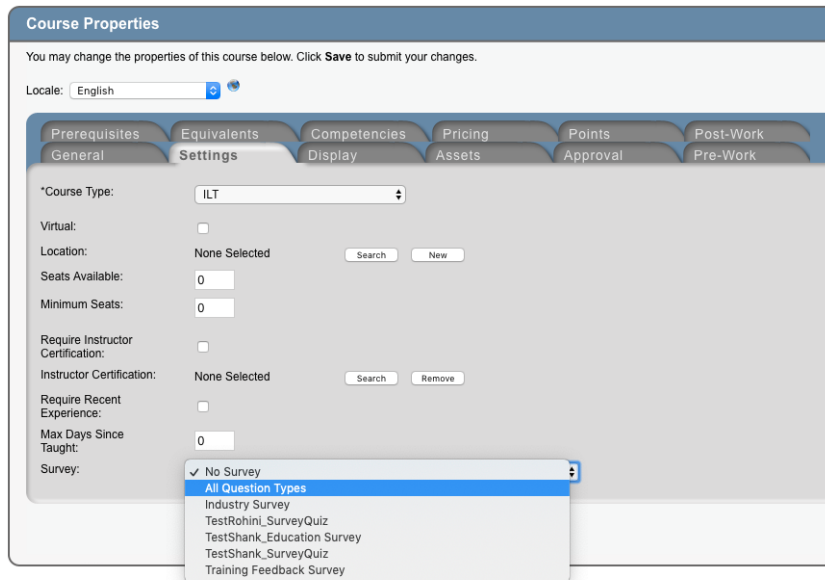| Survey Collectors		✕
Show 25 ⬍ entries		Search:
Id ⬇	**Name**	⬍
171337347	ALWeblink	
Showing 1 to 1 of 1 entries	Previous **1** Next	
	Cancel	

4. Select the weblink collector you created for this survey.
5. Save the survey.

Add Survey to Instructor-Led Course

Once you have created the survey in Performance Center, you can link the survey to a course using the course properties. Click on the **Settings** tab and select the survey from the list.

Once the survey has been added, any student that completes an ILT class will receive the survey link via email.

Outstanding Survey Widget

A widget can be added to the console to inform the student if outstanding surveys exist for them. If the student does not have any pending surveys, the widget will not display. Please contact the LogicBay Help Desk to add this widget to a console.

Outstanding Team Surveys

A new asset page exists to allow a manager to view all students on the selected team that has incomplete surveys. Please contact the LogicBay Help Desk to add this page to your campus.

Survey Status by Instructor

A new asset page exists to allow an administrator or instructor to view a pie chart of completed surveys for a selected course or class. Please contact the LogicBay Help Desk to add this page to your campus.

Survey Results

Survey results are available in Survey Monkey. The custom values can be used to filter results by specific course, class, instructor, user, etc.